



**Meeting of the Vestry**  
**16 August 2021, 5 – 7 p.m.**

**Vestry members present:** Tim Kelly, Annemarie Madden, Gay Jolley, Jon-Paul Roy, Carol Roberts, Martha Evans, Jodie Guest, Helen Ingebritsen, Michael Tarantino, Grant Ford, Jed Dennard

**Vestry members absent:** None

**Clergy present:** The Rev. Monica Mainwaring

**Call to Order**

The vestry met via Zoom video conference due to social distancing mandates. Senior Warden Tim Kelly called the meeting to order at 5 p.m. Clerk certified quorum was present.

The Rev. Monica Mainwaring delivered opening prayer followed by two meditations. Helen dug into her archives and shared examples from her Dad on being “slow to judge”. Look for the best in people seeking to love all including those not close to us. Annemarie listed five things most don’t know about negotiation that result in better outcomes for those involved. When negotiating, consider: preference/need over money; any reason better than no reason; be willing to walk; continue until “no”; and generally end happier after several concessions.

**Clerk’s Report (Jon Roy)**

- The June minutes were approved unanimously with addition of Gay to vestry present list.
- The next vestry meeting is Tuesday, 21 September, 5-7pm. After consideration of other days, future vestry meetings will remain the third Monday of month.
- Carol Roberts will provide meditation on being *steadfast in love*.
- The vestry retreat for 2021 was cancelled/postponed due to Covid restrictions, and availability. Vestry agrees to start annual retreat cadence in February to better integrate new vestry members and set vision for year. Targeting Kanuga Conference Center in NC, Feb 4-6<sup>th</sup>, 2022.

**Senior Warden’s Report (Tim Kelly)**

Consulting engagement. A “Reference Team” has been formed to engage with David Brubaker’s consulting process including vestry, staff, and membership: Steve Hurlbutt, Annmarie Madden, Chris Elwell, Man Martin, Gay Jolley, Joan Goodhew, Consuela Smikle-Williams, and Jon-Paul Roy. The first meeting is scheduled for Saturday 9/25 and kickoff a six to

nine month process to improve communications, community, and vitality of St. Martin's future. The Reference Team will be core to taking the process from discovery through implementation and sustainability and will be asking others to participate in various forums along the way.

- Endowment Fund. Approved funds for:
  - Suthers Center's Oasis computer upgrade.
  - Gable hall chairs
  - Boy Scout Hut in parking lot to replace old shed.
  - Video conference camera; currently evaluating options
- Annual Council of Diocese on Nov 12-13 at Cathedral of St. Phillips. Gay Jolley and Helen to attend from Vestry. Seeking names for up to additional representatives to be voted on during September Vestry meeting.
- Nominating committee comprised of Annemarie Madden, Helen, Tim, and two at-large members to receive nominations for three 2022 vestry positions. A formal request will be published in future newsletters.

#### **Rector's Report** (Monica Mainwaring)

- Stewardship: Michael and Heidi Mulling leading "Grateful for What We Have" campaign. Pledge cards to be mailed end of August; people can alternatively pledge online. It is important for our FY22 budgeting to have registered pledges regardless of when giving starts or how it is paid. Note that during our service, we have added text-to-give instructions in the service bulletin.
- Suthers Center. The Suthers board met and wished to reallocate the full \$2000/month church contribution to Suthers to Emergency Assistance now that the Food Pantry has income that will provide for the year ahead. The Vestry unanimously approved this allocation.
- Youth & Children's Ministry. Revisioning phase is complete and the Revisioning team is moving to the implementation phase.
- Staff.
  - Charlotte Smith is retiring from Nursery. No current demand with the Delta variant still an issue, so no plan to immediately rehire. Consider creating cry-room with live stream as near-term alternative.
  - Keith Nash: Ending his interim service on Sunday, 9/5. Keith will continue to serve as-needed for Will Gotmer.
  - Choir Section Leaders: the new Music Minister Will Gotmer is auditioning section leaders, and they will each have church contracts.

- Facilities Staff: James Boone continues as Facilities Manager with support from Uriah and Pernell. A cleaning service was hired to cover renewed space use for AA, SMES, etc.
- Seminarian: Caroline Carter will continue with increased hours for Youth Ministry.

**Finance Commission and Treasurer’s Report (Martha Evans)**

- Audit was successfully completed. Will be evaluating cost-overruns and potential alternate providers for next year.
- While pledges were on-track from a seasonal budget, we are behind in overall revenue but also spending at reduced rate. Measures have been taken to reduce spend in certain categories while remaining invested in faith-based outcome and the understanding that scarcity can often lead churches into decline. Finance Committee remains positive in their outlook.

Vestry discussed ideas to diversify current and identify new income streams while scheduling a sub-team to develop strategic and tactical recommendations for Finance Committee. In addition, these need to be reflected in future budgets.

**Administrative Commission and Junior Warden’s Report (Annemarie Madden)**

- Admin. A list of additional items that need to be done or fixed this year or for future budget cycles will be develop and circulated. The situation this year gave us unique opportunities to address many deferred maintenance items and consider more efficient ways to maintain or enhance our church assets.
- Memorials Policy. A gifts and memorials policy has been drafted to help guide us and the gracious donors in what’s possible and expected when contributing money or other assets for general or specific purposes.

**NEW BUSINESS – Introduction of Deacon Victoria Jarvis**

Deacon Jarvis is an Atlanta native who has raised her three adult children and takes joy in her grandchildren. At the discretion of the Bishop, he has appointed Deacon Jarvis to serve St. Martin’s for what is typically a three-year term. She brings a passion to serve and help others fulfill or identify their passions. This is a fantastic gift to us in and outside of the church!

**Prayer and adjournment:**

- The Rector closed with a prayer
- Vestry adjourned at 7:00 p.m.