



Meeting of the Vestry
15 November 2021, 5 – 7 p.m.

Vestry members present: Tim Kelly, Annemarie Madden, Gay Jolley, Jon-Paul Roy, Carol Roberts, Martha Evans, Jodie Guest, Michael Tarantino, Jed Dennard, Grant Ford

Vestry members absent: Helen Ingebritsen,

Clergy present: The Revs. Monica Mainwaring, Colin Brown, & Victoria Jarvis

Call to Order

The vestry met via Zoom video conference due to social distancing mandates. The Rector called the meeting to order at 5 p.m. and delivered opening prayer seeking God's strength and wisdom during our meeting. Clerk certified a quorum. Gay Jolley gave opening meditation on how to trust the community, which aligns well with the focus group feedback initiative.

Clerk's Report (Jon Roy)

- The October vestry minutes were approved unanimously.
- The next vestry meeting will be virtual on Monday, 20 December, 5-7pm. Michael Tarantino will provide meditation on *being the body of Christ*.
- The church Christmas gathering and gift exchange is Friday, 10 December 6-9p, including clergy, staff, vestry and spouses.

Senior Warden's Report (Tim Kelly)

- All vestry members were encouraged to complete pledge.
- Nominating committee has posted four names for vestry elections: Man Martin, Leslie Uddin, Jim Reece, and Caroline Rose. Bios with pictures are forthcoming. Voting will be both online and by ballot-box. Exiting vestry members are Annemarie Madden, Helen Ingebritsen, and Tim Kelly.

Rector's Report (Monica Mainwaring)

- Access, use, and data exposure of Realm was discussed. Currently process requires users to opt-in for their data to be shared with others outside of church administration. Vestry voted that users must continue to opt-in to data -sharing; this is church data and members have the option on Realm or other ways to share contact info if desired. Suggestions were made

to put Realm add/modify forms near office or invite calls to the parish administrator if members want help to update their profiles. We need to better promote the capabilities of our database to all members, especially leaders of guilds or committees to better track facilities scheduling, volunteers, and participants.

- All Saints and Remembrance Sunday were beautiful, well-attended services. Remembrance service continues to attract community beyond our membership.
- Busy month for special events with 4 baptisms and 5 of 7 November funerals completed and 2 more scheduled.

Finance Commission and Treasurer's Report (Martha Evans)

- Stewardship reached \$682k (76%) of \$896k target on 173 pledges.
- Budget has narrowed deficit with rise in seasonal giving.
- Investment fund rebounded from September.
- New auditor was acquired by larger firm CRI; contract remains intact.
- Adjustments made to budget to better account for special-event revenue, specific gifts, and contracted maintenance.

Administrative Commission and Junior Warden's Report (Annemarie Madden)

- Consulting Reference Team completed two weeks of Focus Groups with more planned. Data will be summarized and preliminary findings report to be presented to Vestry in January.
- Admin and Facilities:
 - Tree along Ashford-Dunwoody Road will be trimmed, not removed. Additional quotes requested.
 - Gable Hall chairs - sample ones coming targeting final decision 11/17
 - WiFi extension work will provide better coverage in areas of church.
 - Lighting - Phase 2 conversion to LED will Nicholson and likely be subsidized by GIPL grant.
 - Boiler issues handled by EMCOR and covered under the maintenance and warranty agreement, saving significant unplanned costs.
 - Changing table and signage ordered and to be installed in bathrooms.
 - Considering purchase of commercial pressure washer and carpet cleaner for on-going maintenance. Quotes sought and estimating ROI after FIRST USE.
 - GIPL Grant - done and submitted by Tim Peek. Now applying for Georgia Power rebate in order to complete our 2022 grant application expected late November.

Liaison Reports

- **OUTREACH** (Carol Roberts). Carol Roberts was approved as vestry liaison to the Suthers Center and Rector will notify Suthers Center. She is seeking final approval and distribution of two grants.
- **CHILDREN & YOUTH** (Jed Dennard). Letter regarding changes to program was sent to youth families on 10/24. Seminarian Caroline Carter is leading youth ministry. Confirmation preparing 2 adults and 7 students for Sunday 12/12 4p at the Cathedral with Rite13 service anticipated for 12/19.
- **SCHOOL & HEALTH** (Jodi Guest).
 - Expect to wear masks indoors through year end. Communion will implement a split rail: left side serving wrapped hosts and right side serving hosts intincted in wine and placed in hand.
 - Headmaster, Dr. Ottley, will be moving to Minnesota to lead a K12 school and be close to wife's family. An interim will lead the school during search.
- **ANNUAL COUNCIL** (Gay Jolley): Our diocese is only one not in decline and numbers up in major metrics. Assumptions for 2022 are similar to pre-pandemic 2020.

Prayer and adjournment:

- Rev Monica prayed for unity of the church.
- Vestry adjourned at 6:05 p.m to enter Executive Session.

EXECUTIVE SESSION

Executive Session covered 2022 draft budget and then vestry convened as a Focus Group without the Rector.