



Meeting of the Vestry
January 17, 2023, 5:00 - 7:00 pm

Vestry members present: Man Martin, Caroline Rose, Leslie Uddin, Nancy Easterlin-Smith, Chris Elwell, Scott Madden, Jed Dennard, Jim Reese, Gay Jolley, Martha Evans, Grant Ford, Diana Parise

Clergy present: The Rev. Monica Mainwaring

Call to order: The Vestry met in person in the library of the Church. Clerk certified a quorum and Mother Monica called the meeting to order at 5:00 and led us in the opening prayer.

Dwelling in the Word: Caroline Rose read a passage from Acts (2:1-13) and Man Martin asked each member of the Vestry to share a way that God has spoken to us. Man recorded notes that will be used in the upcoming Vestry retreat.

Clerk's report (Caroline Rose):

- Vestry approved the November minutes.
- Vestry meeting default day changed from the Third Monday to the Third Tuesday (with exceptions). The next meeting will be on Monday, February 13th. In June meeting will be on the first Tuesday (June 6th) and there will not be a meeting of the Vestry in July.
- Grant Ford will write the Vestry update for February. After this edition, the cadence will move to quarterly and will follow the liturgical seasons.
- The Vestry Retreat will be Saturday, February 4th (9:30 am - 2:30 pm) and Sunday, February 5th (1:00 pm - 4:00 pm) at the church.

Vestry elected the following officers:

- Martha Evans - Junior Warden
- Scott Madden - Clerk

Rector's report (Monica Mainwaring):

- Welcome to the new Vestry who represent the spiritual leadership of the church; she charged us with connecting and listening to our fellow members and coalescing a positive vision for the future of St Martins.
- We were on track to hire a facility manager at the end of 2022, but the candidate withdrew. We continue to source candidates.

Treasurer's Report (Jed Dennard):

- Thanks to strong end-of-year giving, the 2022 budget deficit narrowed to less than \$60k, a shortfall that can be absorbed with operating cash.
- So far, pledges have been received by only 25% of the potential families/individuals and we will start 2023 with a \$250k deficit as a result. We expect pledges to come into the church for many months.
- The Church investment account will be drawn down by a sustainable 5% starting in 2023 with the funds being earmarked for facility maintenance and improvement projects.

Junior Warden's Report (Martha Evans):

- The flooring project for the office is complete
- A new Administration Commission has been formed including (Martha Evans, Grant Ford, Marion Hodges, Tim Peek, David Pugh, Bob Hamilton, and Annemarie Madden)
- While replacing the flooring, asbestos was found. The affected area in one classroom will be abated by the end of January. For unaffected areas, the plan is to use carpet rather than remove any more floor tiles.
- An improvement project for the kitchen is planned to fix the gas leak in the large stove (make it operational again) and fix the vent over the stove. This will allow cooking to recommence in the kitchen.
- The gutter system is another target for improvement as recent rains have shown serious deficiencies in the existing system.

Senior Warden's Report (Grant Ford):

- To bring life to the work of the Reference Team by solidifying the Church vision, a Strategic Planning Commission is being created (Grant Ford, Diana Parise, and Chris Elwell from the Vestry plus several parishioners to be named).
- A preliminary vision was reviewed with Vestry and the next steps include making that vision tangible beginning at the Vestry retreat in February.

Closing prayer (Monica Mainwaring)