



# St. Martin in the Fields

EPISCOPAL CHURCH

Meeting of the Vestry  
April 18, 2023, 5:00 - 7:00 pm

**Vestry members present:** Man Martin, Caroline Rose, Leslie Uddin, Nancy Easterlin-Smith, Chris Elwell, Scott Madden, Jed Dennard, Jim Reese, Gay Jolley, Martha Evans, Grant Ford (Zoom), Diana Parise

**Clergy present:** The Rev. Monica Mainwaring

**Call to order:** The Vestry met in person in the library of the Church. Clerk certified a quorum and Mother Monica called the meeting to order at 5:00 and led us in the opening prayer.

**Dwelling in the Word:** Jim Reese read a passage from Corinthians (12:12-27). The eye sees not itself but a reflection – what do we see in each other? Vestry members shared their kind thoughts of fellow members and how they perceived them relative to parts of the body (especially their contributions to the church and the vestry).

**Clerk's report** (Scott Madden):

- Vestry approved the March minutes as amended.
  - Bishop will “confirm” members into the church in November.
- The next Vestry meeting will be Tuesday, May 16th (5:00 p.m. - 7:00 p.m.), with the meeting of the Corporation with the St. Martin's School Board embedded within - 5:30-6:00 p.m. followed by a reception with the SMES Board at the home of the headmaster.

**Rector's report (Monica Mainwaring):**

- Searching for Communications Director (14-18/hours per week including Sundays).
- Service time changes –
  - ONE St. Martins – first Sunday of the month (continues). Do we need to budget for paper supplies for the meal?
  - Remembrance Sunday – conversation with the Consul General ongoing but will likely be back in our 11 am service this year.
  - Christmas Eve on Sunday – suggest ONE St. Martins service in the morning and then 3 services in the afternoon/evening.
  - 3<sup>rd</sup> Sunday of the month at 5 pm now Rite Two (had been paired with Compline on second Sundays). Not well attended.
- Easter numbers were shared.
  - Holy Saturday morning service will not be continued
  - Easter Vigil – numbers were down and it is expensive - likely modify.
- Will be removing the first row of pews to make room for everything else (Wonder Church, Baptisms, Handbell Choir ...).
- Thursday, 8/17 (1:30 – 3:00 pm) – Maria Madden will be installed as the Head of School in the School Gym. Vestry is invited to attend and represent the church.

- Trip to Selma and Montgomery will be experienced by 20 parishioners (this Friday - Sat)
- Rick Callaway will serve as consolation for Colin and supply at SMEC during Monica's sabbatical. During Monica's sabbatical, Colin is pastorally in charge and Grant is administratively in charge. The expectation is nearly all decisions normally requiring the Rector can wait until Monica returns. She is out June 11 – August 8 on sabbatical.

#### **Treasurer's Report (Jed Dennard):**

- Good news in March - the deficit for 2023 is down to 11k.
  - Several of the larger donors donated for the full year in March
  - Endowment fund gave church \$95k (roof / water repair / J2A / outreach)
  - Supplemental grant for the organist came in
- Pledges did not increase that much in March – 214 pledges YTD
- The investment account is up by 5% YTD
- Bank Accounts – working on signatory form this week; will move projects account and money market account into Treasuries (approx. \$315k)
- Continuing through the audit process (how they treat Endowment versus the Church is still being discussed)
- Open question if Suthers Food Pantry has same Tax ID Number as the church. It may be the same – Suthers has not been audited annually.

#### **Junior Warden's Report (Martha Evans):**

- Quentin is concerned with the overall status of HVAC – considering having an HVAC contractor do a system assessment (will likely require a fee) to determine how much serviceable life is left in the system
- Waterproofing the classroom has been completed.
- The roofing company has been on-site to measure; will have to create custom parts for some things; will return after fabrication.
- Modular storage units for the classroom are in progress.
- A new software package will help Quentin track the space within the church from a maintenance and capability standpoint.
- The classroom floor will be completed when the floor is proven to be dry (no leaks)

#### **Senior Warden's Report (Grant Ford):**

- N/A

#### **Stewardship (Man Martin):**

- Received feedback on calls to Wonder Church parishioners. The decision is to continue with one call per month per Vestry member.

#### **2023 Priorities & Strategic Planning (Grant Ford, Diana Parise):**

- There are now 6 initiatives with an owner for each one. The vestry has handouts showing each initiative's vision, stakeholders, knowledge systems, decision rights, and action plans.
- Owners are now working on 2<sup>nd</sup> and final draft – will review them in the next several weeks and decide which 2 or 3 of the initiatives will be brought to the Vestry to be resourced.
- Strategic Planning Committee - Chris Elwell, Jim Reese, Annemarie Madden, Louisa Affleck, Brad Ferrer, Grant Ford, Diana Parise, Monica Mainwaring
- Initiative A – Strategic Plan for the SMEC Campus
- Initiative B – Bring People to Campus Throughout the Week (Not Just Sunday)

- Initiative C – Regain the Exiled / Dislocated Parishioners
- Initiative D – Connect the “Cradle to College” Journey (or Cradle to Grave)
- Initiative E – Organize & Communicate Outreach Opportunities to Make it Easier to Engage
- Initiative F – Build a Stronger Pipeline of Parishioners from the School (SMES)
- The vision of the church – do we want to revisit it? (yes) (Man offered to draft something for the vestry to review).

**Closing exercise (Monica Mainwaring)**

**Closing prayer (Gay Jolley)**